

## EDUCATION

The George Washington University | Washington D.C. | 12/09

M.F.A. Interior Design, CIDA Accredited

Bridgewater College | Bridgewater, VA | 05/07

B.A. Visual Art | Concentration Digital Media + Painting

Minor: Psychology, Summa Cum Laude

Corcoran College of Art and Design | Washington D.C. | Summer 04

Introduction to Interior Design

The School of the Art Institute of Chicago | Chicago, IL | Summer 05

Introduction to Art Therapy

## COMPUTER SKILLS

Revit 08 + 10

SketchUp

AutoCad 08

Photoshop

Illustrator

Acrobat

InDesign

Word

PowerPoint

Excel

Outlook

## EXPERIENCE

Bechtel Power Corporation | Watts Bar, TN | April 2011 - October 2011

Project Controls Engineer

Designed and produced weekly executive management reports

Monitored and produced data monitoring project schedule and budget

Implemented communication between management in Tennessee and Maryland offices

Morgan-Keller Inc. | Frederick, MD | Fall 09

Construction Management + Interior Design Internship

Collaborated with Marketing to implement graphics and branding solutions

Worked with Project Manager to maintain client and contractor communication

Compiled a design program to ensure that client needs aligned with design objectives

The George Washington University | Washington D.C. | Summer 08

Graduate Teaching Assistant

Managed communication of Program director and directed incoming inquires about the program

Organized CIDA standards per course in Excel

Helped execute day to day tasks within the Interior Design Program

Builders Design & Leasing | Gaithersburg, MD | Summer 06

Interior Design + Marketing Model Homes Internship

Learned fundamentals of marketing model homes through the implementation of interior design

Worked with a team designing and executing interiors of model homes

Selected accessories and styled interiors of model homes to maximize sales

Executed daily tasks such as organizing Excel spreadsheets and submitting orders.

Buckingham's Choice Inc. | Adamstown, MD | Summer 05

Administrative Assistant in Marketing

Gave initial presentation to potential clients

Worked with Director of Marketing to implement marketing strategies

Managed communications for marketing department and directed incoming inquires

## HONORS + AWARDS

Contract Magazine's Healthcare Environmental Awards Competition

Student Winner for the group project "Seeds of Hope" | Published Fall 09

Paul and Betty Kline Senior Thesis Art Award | Spring 07

Senior Honors Project | Spring 07

Bridgewater College Dean's List | Fall 03 - Spring 07

Alpha Chi Honors Society | Inducted Fall 05 | Treasurer 06 - 07

Philomathes Honors Society | Inducted Fall 04

Alpha Phi Omega Service Organization | Fall 04 - Spring 07 | VP of Service 06 - 07